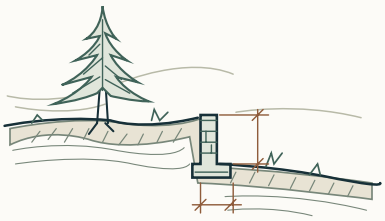
FIELD OPERATIONS / BLANK TEMPLATE

Debris and disposal transfer log



Record an authorized load from sorting or grounds work through to its destination.

TEMPLATE VERSION
1.0

COMPLETED BY
Avalon field or office staff

Separate items for reuse, donation, recycling and disposal. Record unaccepted or unknown material for the dispatch lead to review.

Details to complete

An asterisk marks a required entry.

Property address and unit or building *

Visit date *

Visit or work-order reference
Use the reference on the schedule or job sheet.

Removal approval or work-order reference *

Materials and quantities *
Record item counts, volume or measured weight and units.

Receiving facility or organization *

Transfer outcome *

Accepted for reuse or donation / Accepted for recycling / Accepted for disposal / Partially accepted / Refused or held for review

Weight slip, donation or disposal ticket

Items remaining and disposition

Name the next contact for retained material.

Attestation

I have reviewed the completed information and terms and confirm this submission using my typed name.

Printed name and role

Signature and date